



**Item number 1.0 - A \$50 value : The Step-by-Step Guide**  
is a 75-pages eBook in PDF format

Showing in detail how to setup the business. From choosing your business name, bank, type of venture, place of office, business permits & registrations, marketing strategies, recruiting methods, and operating the business.

This book does not stop there, it also includes steps on how to make the payroll, invoice your clients, record revenues, generate your financial statements and some important accounting questions to ask your Tax Accountant about.



**Item Number 1.1 - A \$30 value: Business Plan Template in PDF format**

Business Plan is a 35-page formal report. Let you see the overall content, bird's eye view of a Business Plan report in PDF format.

Which serves as a model if you need funding, presentation to investors and for your own use . Covers your organization structuring, job descriptions, various operating procedures, financial projections, and break-even analysis, among others. Even if there is no need for you to seek funding, the Business Plan can be used as a measure of performance.

**DOES NOT INCLUDE THE FINANCIALS. THEY ARE PURCHASED SEPARATELY.** See below.



**Item Number - 1.2 - A \$50 value: Business Plan Template in Ms Word format**

Business Plan Template in Ms Word format has 20 pages.

A customizable Business Plan in MS Word format. This is extracted from the full Business Plan model. Same content as the PDF format but this one can be easily edited and modified to suit your situation.

**DOES NOT INCLUDE THE FINANCIALS. THEY ARE PURCHASED SEPARATELY.** See below.



**Item Number 1.3 - A \$30 value: 3-year Projected Income Statement**

This 3-year Projected Income Statements in excel format have 7 tabs.

Includes revenue growth assumptions with details & explanations for each of the projected 3 years. Rates and other assumptions can be changed to suit your situation.

This integrates with the other financial statements namely the balance sheets and the cash flow statements. You just have configure your Ms Excel to do this integration.

Fully customizable in Ms Excel format. [Click here](#) or on the screen shot to enlarge.



**Item Number 1.4 - A \$30 value: 3-year Projected Balance Sheets**

This 3-year Projected Balance Sheets in excel have 3 tabs for the 3 projected years.

Each worksheet has the account names on the first column, then followed by the 12 months of the year, from January to December. This integrates with the other financial statements namely the income statement and the cash flow statements. You just have configure your Ms Excel to do this integration.

Rates and other assumptions can be changed to suit your situation. Fully customizable in Ms Excel format. [Click here](#) or on the screen shot to enlarge.



#### **Item Number 1.5 - A \$30 value: 3-year Projected Cash Flows**

This 3-year Projected Cash Flows in excel format have 6 tabs for the 3 projected years, projected collection, factoring activities & loan / remittances. the 1st 3 worksheets has the account names on the first column, then followed by the 12 months of the year, January to December.

This integrates with the other financial statements namely the income statement and the balance sheet statements. You just have configure your Ms Excel to do this integration..

Rates and other assumptions can be changed to suit your situation. Fully customizable in Ms Excel format.

[Click here](#) or on the screen shot to enlarge.



#### **Item Number 1.6 - A \$30 value: 3-year Projected Break Even Analysis**

This 3-year Projected Break Even Analysis in excel format has 3 tabs for the 3 projected years. These are computations of how the company should perform to meet income goals.

These are assumptions only and can be changed to suit your situation. Fully customizable in Ms Excel format.



#### **Item Number 1.7 - A \$20 value: Sample Organization Chart**

This Sample Organization Chart in Ms Word have 3 scenarios of a company's organization setup:

Startup, growing, fully operating.

In Ms Word, easily customizable format.



#### **Item Number 1.8 - A \$50 value: Rates & Commission Guide**

Also included here is the 2013 Department of Labor Healthcare Wages Estimates

Rates & Commission have 9 pages.

Includes estimated billing rates and pay rate, suggested marketing commission rates, and margin computations.

In Ms Excel , easily customizable format.



#### **Item Number 1.9 - A \$150 value: Contracts & Communications**

Contracts & Communications have 7 sample contracts & forms ...

Included here are the staffing agreement / contracts, nurse agreement, end-of engagement agreement, recruiting agreement, cover letters & fax cover forms.

In Ms Word, easily customizable format.



**Item Number 1.10 - A \$30 value: Pre-employment Forms**

Pre-employment Forms have 18 forms.

These are the forms that are routinely used in the normal operation of a staffing business. It includes the Job Requirement forms, Application forms, Investigation Authorization form, Criminal background check consent form, HIPAA notice, Osha notice, I-9, W-4, and waivers, among others.

In Ms Word, easily customizable format.



**Item Number 1.11 - A \$30 value: Healthcare Skills Set Guide**

Skills Set has 23 nursing & other healthcare worker skills checklist forms in PDF format.

These are forms the healthcare professional fills in to identify her / his specialties. The forms are grouped by skill sets such as Emergency, ICU, OR, PEDIATRIC, Med-surgical, etc



**Item Number 1.12 - A \$50 value: Employee Orientation**

Employee Orientation Packet has 37 slides

A Power Point slide show presentation for your employees to orient them of your company information, policies and procedures, HIPAA, time cards, payroll, schedules, among other things.

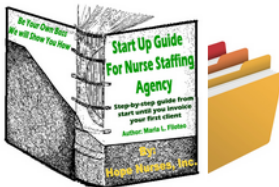
In Ms Power Point, easily customizable format.



**Item # 1.15 A \$570 value at 50% discount. Whole Volume 1 Package.**

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